### Agenda

**Call To Order**
*Jerry Jo Deckert, Chairperson*

**Minutes**
Minutes from the meeting held January 13, 2016 were found and need approval.

**Trauma Program & Trauma Registry Update**
*Wendy Gronau, KTP*
- Update

**Elections**
*Jerry Jo Deckert, Chairperson*
- Held via email

**Regional Trauma Plan**
*Jerry Jo Deckert, Chairperson*
- 2015-2017 Priorities Update
  - Establish a lead trauma center in the SW region
  - Increase the number of level IV trauma centers in the SW region
  - Increase membership participation
  - GCS and radiology imaging education

**System Finance**
*Rosemary Bachman, Treasurer*
- Treasurers Report/Update

**Injury Prevention & Control**
*Committee Chair (open)*

**Education**
*Jerry Jo Deckert, Committee Chair*
- Education funding update

**Pediatrics-EMSC Update**
*EMSC Coordinator, KDHE*
*Jerry Jo Deckert / Nylene Johnson*

**Prehospital**
*Karen Luckett, SW Regional Emergency Preparedness Coordinator*

**Emergency Preparedness**

**Old Business**

**New Business**
*Jerry Jo Deckert, Committee Chair*
- October meeting date

**Announcements (Sharing)**
*Jerry Jo Deckert, Committee Chair*

**Adjournment**
*Jerry Jo Deckert, Committee Chair*
2016 Meeting Dates
October 12, 2016    Executive Committee Meeting    Conference Call    12:00pm – 1:30pm

2016 ACT Meetings
August 17, 2016    10:00am – 3:00pm    Kansas Medical Society, Topeka
November 2, 2016    10:00am – 3:00pm    Kansas Medical Society, Topeka

2016 Statewide Leadership Meeting
October 12, 2016    Wesley Medical Center, Wichita    07:30am – 4:00pm
Southwest Kansas Regional Trauma Council
Executive Committee Meeting
Conference Call
January 13, 2016
12:00pm – 1:30pm
To access conference call, dial 1-866-620-7326 and enter pin# 8799032348

Minutes

Call To Order
Jerry Jo Deckert, chairman, called the meeting to order at 12:02pm.

Review and approval of the October 14, 2015 executive committee meeting minutes
After review of minutes, Peggy Parker made the motion to approve the minutes as presented. Vada Winger seconded the motion. The motion passed.

Trauma Program & Trauma Registry Update
Jeanette Shipley, Regional Trauma Coordinator, Kansas Trauma Program

- Trauma Registry Report
- SW Diversion Report

Trauma Registry Report: Click here to view SW trauma registry report.

SW Diversion Report: Click here to view SW diversion report.

New Trauma Epidemiologist: Mary Beverly will start as the trauma epidemiologist on February 15, 2016. She will come to us from Florida. She has an epidemiologist background with public health.

New Bureau Director: Ashley Goss has been named the Director of the Bureau of Community Health Systems. She started this past Monday. Many of you will know her, she served on the SWRTC as a health department representative for the past several years and worked with program staff to encourage the development of a level III in the SW region.

Level IV update: We have received several letters of intent for level IV designation and have received three applications since January 1, 2016. We have eight current trauma centers that will be site visited in 2016. Carman Allen is also working to have updated regulations approved that address the new level IV designation process and criteria.

ACT Meeting: The next ACT meeting is scheduled for Wednesday, February 3rd at Kansas Medical Society, Topeka.

Trauma Education Calendar: As a reminder, all trauma education that we are made aware of is posted under the education tab at www.kstrauma.org
Kansas Trauma Program Manager Workshop: The next Kansas Trauma Program Manager workshop is tentatively scheduled for Tuesday, March 22, 2016.

Regional Trauma Plan

2015-2017 Priorities

- Establish a lead trauma center in the SW region
- Increase the number of level IV trauma centers in the SW region
- Increase membership participation
- GCS and radiology imaging education

Jeanette referred to the priorities dashboard included in the meeting materials. Jeanette suggested convening a workgroup to identify task and those responsible for the task to assist with achieving the priorities.

System Finance

- Treasurers Report
- 2016 RTC budget development

Jeanette assisted Rosemary with presenting the Treasurer's Report. No changes were made. Jeanette advised convening a workgroup to develop the 2016 budget.

Injury Prevention & Control

No report available-No activities to report.

Education

- Education report (2015)
- Education RFP announcement

Jeanette referred to the education report included in the meeting materials. A couple of classes are finishing up and will be submitting course documentation soon.

Jeanette advised that the 2016 Trauma Education RFP will be released on or around February 1, 2016. The RFP will be for PHTLS, TNCC, RTTDC, and ATLS.

Pediatrics-EMSC Update

Tracy shared the following information:

- She is developing a communication tool to distribute to all the EMS agencies and hospitals across the state. The tool is a resource that will assist healthcare providers to communicate with patients that are non-verbal, have special healthcare needs, or language barriers.
- Tracy's goal is to distribute an updated Broslow tape to each emergency department within the next couple of years.
- She is working with several organizations to develop a pediatric disaster life support curriculum. The education (and planning) would include all healthcare providers, school nurses, etc.

Emergency Preparedness

No report available.

Old Business

No old business for discussion.

New Business

- ABLS Scholarships-Satanta ABLS class
  Jeanette reminded the committee that she distributed a funding opportunity (by email) for the upcoming ABLS class at Satanta. The regional trauma council has making available three scholarships to each SW hospital, EMS agency and health department. The scholarship application deadline is January 29, 2016. Four scholarship applications have been submitted to date.
- General Membership Planning
Announcements (Sharing)  Jerry Jo Deckert, Committee Chair
No announcements were made.

Adjournment
Peggy Parker made the motion to adjourn the meeting. Nylene Johnson seconded the motion. The motion passed.

Meeting adjourned at 1:05pm.

Mark Your Calendar
2016 Meeting Dates
January 13, 2016  Executive Committee Meeting  Conference Call  12:00pm – 1:30pm
April 13, 2016  General Membership  Location: TBD  Time: TBD
April 13, 2016  Executive Committee Meetings  Location: TBD  Time: TBD
July 13, 2016  Executive Committee Meeting  Conference Call  12:00pm – 1:30pm
October 12, 2016  Executive Committee Meeting  Conference Call  12:00pm – 1:30pm

2016 ACT Meetings
February 3, 2016  10:00am – 3:00pm  Kansas Medical Society, Topeka
May 4, 2016  10:00am – 3:00pm  Kansas Medical Society, Topeka
August 17, 2016  10:00am – 3:00pm  Kansas Medical Society, Topeka
November 2, 2016  10:00am – 3:00pm  Kansas Medical Society, Topeka
# 2016 Expenditure Spreadsheet February 1, 2016-January 31, 2017

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<thead>
<tr>
<th>Date</th>
<th>Expense/Description</th>
<th>Check Payable To</th>
<th>Budget Amount</th>
<th>Amount</th>
<th>Balance</th>
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<td>2016 GM Presenter Fees</td>
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Administrative Components

**System Leadership**

- 2016 Statewide Leadership Meeting: $39,972.31
- 2016 Hotels Statewide Leadership Meeting: $39,972.31

**System Development**

- 4/19/2016: 2016 GM Presenter Fees - David Seastrom: $519.34
- 4/19/2016: 2016 GM Presenter Fees - Dustin Pierce: $209.36
- 5/7/2016: 2016 GM Presenter Fees - Kristine Hill: $236.52
- 4/30/2016: 2016 GM Catering - St. Catherine Hospital: $695.00
- 6/7/2016: 2016 GM CEUs - AHEC: $1,252.04

2016 Expenditure Spreadsheet February 1, 2016-January 31, 2017
<table>
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**Special Populations**
Rehab Availability

System Evaluations

| Balance | $27,960.05 |

Items in Red are encumbered but not yet paid

7/8/2016